



VENDOR APPLICATION

Herb and Succulent Festival
Saturday, April 30, 2022
9am-2pm



Business Name: _____

Category of Goods for Sale: **Wood Glass Pottery Paintings Crafts Jewelry**
Produce Fabrics Plants Other: _____ (no direct sales companies)

- Need access to electricity (limited availability)? Yes No
- If food truck, OSU Risk Management needs a copy of your liability insurance and vehicle insurance (Attach copies to this application)

Primary Contact Name: _____

Phone Number: _() _____ Email: _____

VENDOR INFORMATION

- Booths are under and between trees (at least 10' x 10')
- Tents **are** allowed
- **You must supply your own tables and chairs.**
- Setup: 7am-9am
- Tear Down: 2pm-4pm (event ends at 2pm)

Agreement: Exhibitor/Vendor agrees to follow and comply with the booth setup and display hours specified. Further, the Exhibitor/Vendor acknowledges the sponsoring entities (OSU Cooperative Extension, The Botanic Garden at OSU, and/or employees or volunteers of The Botanic Garden) are not responsible for personal injury, damage, or loss of any property before, during, or after HerbFest. Exhibitor/Vendor assumes complete responsibility for staffing its booth/exhibit during HerbFest.

Signature _____ Date _____

Print Name _____

Questions? Call Shelley Mitchell at 405-744-5755

Return completed form to: shelley.mitchell@okstate.edu or mail to:

Attn: Shelley Mitchell, Horticulture & LA Dept., 358 Ag Hall, Stillwater, OK 74078-6027